

# Cherry County Planning and Zoning Minutes



## CHERRY COUNTY PLANNING COMMISSION MINUTES

February 21, 2023

### CHERRY COUNTY COURTHOUSE CONFERENCE ROOM

The meeting was called to order at 4:45 PM CT by Vice Chairman Duane Kime in advertised location of the Cherry County Courthouse Conference Room.

Roll call was taken. The following members were present: Chris Gentry, Duane Kime, Sherri Bacon, Gary Swanson, and Albert Ericksen. Absent were Dave Rogers, Wade Andrews, Michael McLeod, and John Lee. Also present were Jessica Coyle, Zoning Administrator, and various members of the public.

The Open Meetings Act was noted, as was the public notice in the Valentine Midland News pertaining to this meeting.

#### Approval of Minutes

Sherri B. made a motion to approve the minutes from the January 10, 2023 meeting. Albert E. seconded the motion. Roll call vote was taken. Chris G.-Yes, Wade A.-Absent, Michael M.-Absent, Duane K.-Yes, Sherri B.-Yes, Gary S.-Yes, John L.-Absent, Albert E.-Yes, and Dave R.-Absent. Motion carried 5-0.

#### Public Comment:

None

#### New Business:

##### Election of Chairman

Gary S. made a motion to nominate Duane Kime for Chairman and nominations cease. Albert E. seconded the motion. Roll call vote was taken. Wade A.-Absent, Michael M.-Absent, Duane K.-Yes, Sherri B.-Yes, Gary S.-Yes, John L.-Absent, Albert E.-Yes, Dave R.-Absent, and Chris G.-Yes. Motion carried 5-0.

##### Election of Vice Chairman

Chris G. made a motion to nominate Wade Andrews for Vice Chairman and nominations cease. Sherri B. seconded the motion. Roll call vote was taken. Sherri B.-Yes, Gary S.-Yes, John L.-Absent, Albert E.-Yes, Dave R.-Absent, Chris G.-Yes, Wade A.-Absent, Michael M.-Absent, and Duane K.-Yes. Motion carried 5-0.

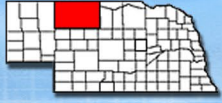
##### Election of Secretary

Gary S. made a motion to nominate Sherri Bacon for Secretary and nominations cease. Chris G. seconded the motion. Roll call vote was taken. Gary S.-Yes, John L.-Absent, Albert E.-Yes, Dave R.-Absent, Chris G.-Yes, Wade A.-Absent, Duane K.-Yes, and Sherri B.-Yes. Motion carried 5-0.

#### Discuss/Act Annual Review of Planning Commission Bylaws and Rules of Procedure

Gary S. made a motion to make no changes to the Planning Commission Bylaws and Rules of Procedure. Sherri B. seconded the motion. Roll call vote was taken. John L.-Absent, Albert E.-Yes, Dave R.-Absent, Chris G.-Yes, Wade A.-Absent, Duane K.-Yes, Sherri B.-Yes, and Gary S.-Yes. Motion carried 5-0.

#### Cherry County Comprehensive Plan Status Update



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Zoning Administrator, Jessica Coyle, and Gary Swanson brought all board members up to date on the Cherry County Comprehensive Plan Status Update that was drafted by them to provide the public information. This is a document that shows what the board has done in the process of updating the Comprehensive Plan. It was brought up that we need to add Margaret Byfield to the document.

## **Discuss/Act Cherry County Comprehensive Plan Status Update as full-page ad in Advertiser**

Chris G. made a motion to not run the Comprehensive Plan Status Update as a full-page ad in the advertiser. Seconded by Sherri B. Roll call vote was taken. Dave R.-Absent, Chris G.-Yes, Wade A.-Absent, Duane K.-Yes, Sherri B.-Yes, Gary S.-No, John L.-Absent, and Albert E.-No. Motion carried 3-2. Other options were discussed on how to get the information to the public and will be researched. The Comprehensive State Update will go on the website.

## **Discuss/Act Subcommittee to review Zoning Regulations**

Zoning Administrator, Jessica Coyle, suggested that the board create a subcommittee of members to review the Zoning Regulations so that we can move forward with completion of the update. This is to review the Zoning Regulations that Keith Marvin is revising for us. Gary S. made a motion to create a subcommittee of 3 or 4 members who are available to review the Zoning Regulations to present to the rest of the board. Seconded by Albert E. Roll call was taken. Wade A.-Absent, Duane K.-Yes, Sherri B.-Yes, Gary S.-Yes, John L.-Absent, Albert E.-Yes, Dave R.-Absent, and Chris G.-No. Motion carried 4-1.

## **Discuss Tentative Summer Meeting Schedule and Town Halls**

Zoning Administrator, Jessica Coyle, presented the board with a tentative schedule for the rest of the year to give members an idea of what needs to be done to complete the Comprehensive Plan and Zoning Regulations update. Board members present discussed potential town halls for June.

## **Set Meeting Date and Time**

The board set a date of April 4, 2023 at 4:30 PM CT for the next meeting in the Cherry County Courthouse Meeting Room.

## **Old Business:**

### **Cherry County Comprehensive Plan Update**

Sherri B. suggested that maybe they eliminate or put the graphics in an appendix so it's easier to update.

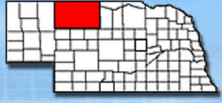
## **Communications:**

NPZA Conference in coming up March 8-10 in Kearney. Jessica asked the board members if anyone was interested in attending.

## **Reports and Recommendations:**

None

## **Excused Absence:**



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Albert E. made a motion to excuse Dave R., Wade A., Michael M, and John L. from the meeting. Chris G. seconded the motion. Roll call vote was taken Sherri B-Yes, Gary S.-Yes, John L.-Absent, Albert E.-Yes, Dave R.-Absent, Chris G.-Yes, Wade A.-Absent, Michael M.-Absent, and Duane K.-Yes. Motion carried 5-0.

Chairman Kime adjourned the meeting at 5:25 PM CT.

Jessica Coyle

Zoning Administrator

APPROVED