

# BOARD OF COMMISSIONERS MINUTES

## December 26, 2023

The Cherry County Board of Commissioners convened in regular session on December 26, 2023 in the Commissioners Meeting Room of the Cherry County Courthouse, as per notice in the Valentine Midland News every week, with the agenda being on file in the office of the County Clerk. The meeting was called to order at 10:06 a.m. by Chairman DeNaeyer. Roll call was taken. Present for the meeting were Cherry County Commissioners Martin DeNaeyer, Nina Nelson, Mike McConaughy, and Cherry County Clerk Brittny Longcor. The Open Meetings Act Poster was acknowledged by Chairman DeNaeyer and the Pledge of Allegiance was recited.

The Board of Commissioners regular meeting minutes from December 12, 2023 were read. McConaughy moved and Nelson seconded to approve the minutes as amended. Roll call vote: Aye – Nelson, DeNaeyer, McConaughy. The motion carried.

The Board of Equalization meeting minutes from December 12, 2023 were read. DeNaeyer moved and Nelson seconded to approve the minutes as read. Roll call vote: Aye – DeNaeyer, McConaughy, Nelson. The motion carried.

Valentine City Council President Kyle Arganbright met with the Board to provide information regarding and discuss the Convention Center Project. The City Council extended the option to purchase the Shopko building through February 15, 2024. A proposed operating budget, statutes concerning lodging tax revenue, and ownership structure were also discussed. County Attorney Eric Scott was present to discuss the use and limitations of lodging tax revenues.

At 11:02 a.m. DeNaeyer moved and McConaughy seconded to enter closed session for the purpose of communicating legal strategy with the Board and County Attorney to be present. Roll call vote: Aye – McConaughy, Nelson, DeNaeyer. The motion carried. Chairman DeNaeyer restated the subject matter of the closed session to be communicating legal strategy.

At 12:20 p.m. the meeting room doors were opened and the public was allowed to reenter. At 12:21 p.m. DeNaeyer moved and McConaughy seconded to return to open session. Roll call vote: Aye – Nelson, DeNaeyer, McConaughy. The motion carried. Commissioner Nelson will be taking the forefront concerning the Convention Center Project.

The Board reviewed estimates received from Wickett Construction and Eggert Enterprises for the removal and installation of flooring. The Board spoke with Max Eggert via telephone regarding glue down and click together LVP and contingency expenses. Nelson moved and DeNaeyer seconded to accept Estimate #111 from Eggert Enterprises for flooring and installation at Cherry County South, 202 N Main St. Roll call vote: Aye – DeNaeyer, McConaughy, Nelson. The motion carried.

The Board reviewed estimates from Wickett Construction for office remodeling and ceiling tile replacement. McConaughy moved and DeNaeyer seconded to accept Estimate #1940 from Wickett Construction for adding two doors and two windows. Roll call vote: Aye – McConaughy, Nelson, DeNaeyer. The motion carried.

The Board reviewed an estimate from Eggert Enterprises to replace old trim with vinyl cove base. DeNaeyer moved and McConaughy seconded to approve Estimate #112 from Eggert Enterprises. Roll call vote: Aye – Nelson, DeNaeyer, McConaughy. The motion carried.

The Board reviewed a proposed plan for the office space that DHHS will be occupying. DeNaeyer moved and McConaughy seconded to approve the DHHS Valentine Proposed Plan for the Cherry County South building. Roll call vote: Aye – DeNaeyer, McConaughy, Nelson. The motion carried.

There were no comments from the public received during the allotted time.

The Board recessed from regular session to convene as a Board of Equalization from 1:25 p.m. to 1:29 p.m.

Highway Superintendent Lloyd Smith updated the Board regarding a bid letting date for a bridge wing wall extension, revenue from the sale of surplus equipment, and millings for the Loup River Rd project.

The Board recessed from regular session to convene as a Board of Corrections from 1:34 p.m. to 1:47 p.m.

At 1:48 p.m. Commissioner Nelson was excused for the remainder of the meeting.

McConaughy moved and Nelson seconded to approve the Request for Funds CDBG 21-TD-001. Roll call vote: Aye – DeNaeyer, McConaughy. Absent – Nelson. The motion carried.

Emergency Management Director Matt Sandoz updated the Board regarding the Hazard Mitigation Plan progress, PSAP issues, Weather Service calls, and service requirements for communication towers. Director Sandoz presented the Board with an updated Interlocal Agreement for the provision of Emergency Management services between the counties of Keya Paha and Cherry. McConaughy moved and DeNaeyer seconded to approve the Interlocal Agreement for Emergency Management Services. Roll call vote: Aye – DeNaeyer, McConaughy. Absent – Nelson. The motion carried.

Director Sandoz presented the Board with Resolution #2023-15 for the approval of the Cherry County Local Emergency Operations Plan. DeNaeyer moved and McConaughy seconded to approve Resolution #2023-15. Roll call vote: Aye – McConaughy, DeNaeyer. Absent – Nelson. The motion carried.

The Board received the issued financial statements from Contryman Associates for the June 30, 2023 fiscal year.

DeNaeyer moved and McConaughy seconded to approve claims. Roll call vote: Aye – DeNaeyer, McConaughy. Absent – Nelson. The motion carried.

## December 29, 2023 CHERRY COUNTY CLAIMS LISTING

Claims were presented in the amount of	\$	273,154.33	.
and disallowed in the amount of	\$	-	.
A warrant was ordered drawn on the General Fund in the amount of			\$ 273,154.33
<b>GENERAL FUND</b>			
AFLAC	Withholdings/Insurance		\$3,037.37
Ameritas Life Insurance/Retirement	Withholdings/Retirement		\$18,918.84
Ameritas Life Insurance/Dental	Withholdings/Insurance		\$3,197.40
Blue Cross Blue Shield	Health Insurance Funding		\$2,110.00
Cherry County Health Account	Health Claims Funding		\$38,232.22
Credit Management Lancaster County	Garnishment		\$555.55
EFTPS	Withholdings/Taxes		\$33,242.48
Hand's Lawn Service	Services		\$188.00
HM Life Insurance Company	Health Insurance Funding		\$21,698.29
AUL Health Benefit Trust	Health Reimbursement Arrangement Funding		\$3,634.00
NE Department of Revenue	Withholdings/Taxes		\$5,113.81
Eric Scott Law	Clerical Salary/Rent/Telephone/Equipment		\$21,101.17
Trade Winds Motel	Lodging		\$624.00
Vision Service Plan	Withholdings/Insurance		\$537.21
General Fund Payroll	Gross Wages & Salaries		\$162,899.16
	GROSS TOTAL		\$315,089.50

	Adjustment for employees' share of withholdings	(\$41,935.17)
	<b>NET TOTAL</b>	<b>\$273,154.33</b>

Claims were presented in the amount of	\$	<b>117,043.52</b>
and disallowed in the amount of	\$	-
A warrant was ordered drawn on the Road Fund in the amount of	\$	<b>117,043.52</b>

**ROAD FUND**

AFLAC	Withholdings/Insurance	\$1,697.87
Ameritas Life Insurance/Retirement	Withholdings/Retirement	\$8,337.87
Ameritas Life Insurance/Dental	Withholdings/Insurance	\$1,457.60
Assurity Life Insurance Company	Withholdings/Insurance	\$14.50
Blue Cross Blue Shield	Health Claim Funding	\$990.00
Cherry County Health Account	Health Claim Funding	\$18,881.54
EFTPS	Taxes/Withholdings	\$15,043.66
HM Life Insurance Company	Health Claim Funding	\$10,680.65
Legal Shield	Services	\$101.70
MassMutual	Withholdings/Retirement	\$300.00
AUL Health Benefit Trust	Health Reimbursement Arrangement Funding	\$1,450.00
NE Department of Revenue	Taxes/Withholdings	\$2,226.84
Vision Service Plan	Withholdings/Insurance	\$234.83
Road Fund Payroll	Gross Wages & Salaries	\$74,914.14
	<b>GROSS TOTAL</b>	<b>\$136,331.20</b>
	Adjustment for employees' share of withholdings	(\$19,287.68)
	<b>NET TOTAL</b>	<b>\$117,043.52</b>

Claims were presented in the amount of	\$	<b>4,439.46</b>
and disallowed in the amount of	\$	-
A warrant was ordered drawn on the Visitors Promotion Fund in the amount of	\$	<b>4,439.46</b>

**VISITORS PROMOTION FUND**

AFLAC	Withholdings/Insurance	97.37
Ameritas Life Insurance/Retirement	Withholdings/Retirement	\$437.77
Ameritas Life Insurance/Dental	Withholdings/Insurance	\$62.12
EFTPS	Taxes/Withholdings	\$813.10
NE Department of Revenue	Taxes/Withholdings	\$110.45
Vision Service Plan	Withholdings/Insurance	\$31.84
Visitors Promotion Fund Payroll	Gross Wages & Salaries	\$3,891.32
	<b>GROSS TOTAL</b>	<b>\$5,443.97</b>
	Adjustment for employees' share of withholdings	(\$1,004.51)
	<b>NET TOTAL</b>	<b>\$4,439.46</b>

Claims were presented in the amount of	\$	<b>29,468.43</b>
and disallowed in the amount of	\$	-
A warrant was ordered drawn on the Health Claims Fund in the amount of	\$	<b>29,468.43</b>

**HEALTH CLAIMS FUND**

Cherry County Clerk	Health Insurance Claims	\$29,468.43
	<b>TOTAL</b>	<b>\$29,468.43</b>

Claims were presented in the amount of	\$	<b>11,302.26</b>
and disallowed in the amount of	\$	-
A warrant was ordered drawn on the Emergency Management Fund in the amount of	\$	<b>11,302.26</b>

**EMERGENCY MANAGEMENT FUND**

AFLAC	Withholdings/Insurance	9.43
Ameritas Life Insurance/Retirement	Withholdings/Retirement	\$802.63

Ameritas Life Insurance/Dental	Withholdings/Insurance	\$124.24
Blue Cross Blue Shield	Health Claim Funding	\$55.00
Cherry County Health Account	Health Claim Funding	\$1,417.96
EFTPS	Taxes/Withholdings	\$2,101.37
HM Life Insurance Company	Health Claim Funding	\$756.52
AUL Health Benefit Trust	Health Reimbursement Arrangement Funding	\$100.00
NE Department of Revenue	Taxes/Withholdings	\$309.76
Vision Service Plan	Withholdings/Insurance	\$63.68
Emergency Management Fund Payroll	Gross Wages & Salaries	\$7,934.48
	GROSS TOTAL	\$13,675.07
	Adjustment for employees' share of withholdings	(\$2,372.81)
	NET TOTAL	<b>\$11,302.26</b>

The Board reviewed and signed a Payroll Change Notice for a Road District #3 employee for a merit-based increase.

At 2:18 p.m., with no further business to come before the Board, Chairman DeNaeyer declared the meeting adjourned.

***These minutes are not the official record and may be corrected. A copy of the approved, official minutes is available to the public in the Cherry County Clerk's Office.***

## BOARD OF EQUALIZATION MINUTES December 26, 2023

The Cherry County Board of Commissioners convened as a Board of Equalization on December 26, 2023 in the Cherry County Commissioners Meeting Room of the Cherry County Courthouse, as per notice published December 13, 2023 in the Valentine Midland News, with the agenda being on file in the office of the County Clerk. The meeting was called to order at 1:25 p.m. by Chairman DeNaeyer. Roll call was taken. Present for the meeting were Cherry County Commissioners Martin DeNaeyer, Nina Nelson, Mike McConaughy, Cherry County Clerk Brittny Longcor, and Cherry County Deputy Assessor Andrea Andre. The Open Meetings Act Poster was acknowledged by Chairman DeNaeyer.

Deputy Assessor Andre presented information for three tax list corrections: Tax List Correction #2023-28 PID: 160650143 valuation change, #2023-29 PID: 160666088 valuation change, #2023-30 PID: 160248857 valuation change. DeNaeyer moved and McConaughy seconded to approve the tax list corrections as presented. Roll call vote: Aye – McConaughy, Nelson, DeNaeyer. The motion carried.

At 1:29 p.m. Chairman DeNaeyer declared the meeting adjourned.

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## BOARD OF CORRECTIONS MINUTES December 26, 2023

The Cherry County Board of Commissioners convened as a Board of Corrections on December 26, 2023 in the Cherry County Commissioners Meeting Room of the Cherry County Courthouse, as per notice published December 13, 2023 in the Valentine Midland News, with the agenda being on file in the office of the County Clerk. The meeting was called to order at 1:34 p.m. by Chairman DeNaeyer. Roll call was taken. Present for the meeting were Cherry County Commissioners Martin DeNaeyer, Nina Nelson, Mike McConaughy, and Cherry County Clerk Brittny Longcor. The Open Meetings Act Poster was acknowledged by Chairman DeNaeyer.

The Board reviewed an email from Justice Center Administrator Sharon Hesse regarding a jail transport vehicle. Administrator Hesse confirmed via telephone that she had not received any pictures of the vehicle. There was no Board action taken on the agenda item regarding Authorize Purchase of a Transport Van. Commissioner DeNaeyer will coordinate with Administrator Hesse and the dealership if the vehicle is found to be acceptable.

The Board discussed a request from Administrator Hesse to increase the wage of the Dispatch Sergeant. No Board action was taken on the agenda item regarding Dispatch Sergeant Wage Adjustment.

At 1:47 p.m. Chairman DeNaeyer declared the meeting adjourned.

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