

# BOARD OF COMMISSIONERS MINUTES

## June 27, 2023

The Cherry County Board of Commissioners convened in regular session on June 27, 2023 in the Cherry County Commissioners Meeting Room of the Cherry County Courthouse, as per notice in the Valentine Midland News every week, with the agenda being on file in the office of the County Clerk. The meeting was called to order at 10:00 a.m. by Chairman DeNaeyer. Roll call was taken. Present for the meeting were Cherry County Commissioners Martin DeNaeyer, Nina Nelson, Mike McConaughy, and Cherry County Clerk Brittny Longcor. The Open Meetings Act Poster was acknowledged by Chairman DeNaeyer and the Pledge of Allegiance was recited.

The Board of Commissioners meeting minutes from June 13, 2023 were read. DeNaeyer moved and McConaughy seconded to approve the minutes as read. Roll call vote: Aye – Nelson, DeNaeyer, McConaughy. The motion carried.

The Board of Corrections meeting minutes from June 13, 2023 were read. McConaughy moved and Nelson seconded to approve the minutes as read. Roll call vote: Aye – DeNaeyer, McConaughy, Nelson. The motion carried.

The Board of Equalization meeting minutes from June 13, 2023 were read. Nelson moved and McConaughy seconded to approve the minutes as read. Roll call vote: Aye – McConaughy, Nelson, DeNaeyer. The motion carried.

Valentine Public Library Director Anne Quigley informed the Board that the Valentine Public Library Board of Trustees had met the previous day and recommended Dedee Markus to be appointed to said Board to represent Cherry County. Sheila Wheeler, the previous appointee, has served the maximum number of terms. The Board of Commissioners expressed appreciation to Sheila for her years of service. McConaughy moved and Nelson seconded to appoint Dedee Markus to the Valentine Public Library Board of Trustees to represent Cherry County to a term set to expire June 1, 2027. Roll call vote: Aye – Nelson, DeNaeyer, McConaughy. The motion carried.

Road Supervisor Doug Boyer updated the Board regarding gravel trailers for District 3, road maintenance completion, oil patch formula, Kennedy Road milling project, overlay project completion, road patching crews, and a projected start date of September 1 for the armor coat projects on N. Kilgore Rd and N. Cody Rd.

Nelson moved and McConaughy seconded to approve the list and declare as surplus the following Cherry County Road equipment: 1989 International Tractor Truck VIN# 2HSFBX6R2KC031708, 2014 Freightliner Truck VIN# 3ALXA7CG4EDFZ2425, 2006 Load King Trailer VIN# 5LKD3723461025786, and 2006 Load King Trailer VIN# 5LKD3723X61025789. Roll call vote: Aye – DeNaeyer, McConaughy, Nelson. The motion carried.

The Board reviewed the map of a Request to Occupy County Right-of-Way submitted by Kurt Stolzenburg. Highway Superintendent Lloyd Smith informed the Board that he had inspected the site last week and would recommend approval. Nelson moved and McConaughy seconded to approve the Request to Occupy County Right-of-Way by Kurt Stolzenburg for an underground water line running north and south from SE1/4 SW1/4 S6 T33 R30W to NE1/4 NW1/4 S7 T33 R30W. Roll call vote: Aye – McConaughy, Nelson, DeNaeyer. The motion carried.

Superintendent Smith stated that the armor coat contractor has requested a change in the type of oil and that he will check with the engineer.

Emergency Management Director Matt Sandoz and Deputy Emergency Manager Jessica Coyle updated the Board regarding an \$8,400 EOC grant received, North Central PET region meeting, McCann Canyon Fire and Bovee Fire paperwork, Motorola dispatch consoles project, FEMA required BISR completion, and that they will be assisting with the upcoming jury selection at the high school.

Clerk Longcor informed the Board that a vendor must be designated for the 2023 joint public hearing postcard printing. NACO coordinates with the State Print Shop and that the quoted price per postcard, including postage, is

\$.45. DeNaeyer moved and McConaughey seconded to designate the NACO printing service for the joint public hearing postcard notice. Roll call vote: Aye – Nelson, DeNaeyer, McConaughey. The motion carried.

The Board met with Schneider Geospatial representatives; Sarah Dickmeyer, Jeff Corns, and Jeffrey Lewis; via Zoom and Assessor Jackie Moreland to demo the Beacon GIS website. Data maintenance, functionality for FEMA reporting and address lists, flex support hours, monthly webinars, training, a press kit, implementation schedule, and website subscriptions were discussed. Assessor Moreland stated that there is not a current contract with gWorks and that the County Attorney has reviewed and has no issues with the Schneider contract. Nelson moved and DeNaeyer seconded to approve the Professional Services Agreement with Schneider Geospatial for a three-year term. Roll call vote: Aye – DeNaeyer, McConaughey, Nelson. The motion carried. No Board action was taken on the gWorks GIS Tab Subscriptions agenda item.

Assessor Moreland informed the Board that Central Plains Valuation appraisers will be holding informal valuation protest hearings in her office for the next three days.

The Board recessed for lunch from 12:01 p.m. to 1:00 p.m.

The Board received comments from the public during the allotted time.

The Board recessed from regular session to convene as a Board of Corrections from 1:18 p.m. to 1:35 p.m.

The Board recessed from regular session to convene as a Board of Equalization from 2:00 p.m. to 2:04 p.m.

The Board and Clerk Longcor reviewed changes to the Cherry County Employee Handbook.

Nelson moved and McConaughey seconded to adopt the revised Cherry County Employee Handbook. Roll call vote: Aye – Nelson, DeNaeyer, McConaughey. The motion carried.

McConaughey moved and DeNaeyer seconded to approve claims. Roll call vote: Aye – DeNaeyer, McConaughey, Nelson. The motion carried.

## June 30, 2023 CHERRY COUNTY CLAIMS LISTING

Claims were presented in the amount of	\$	<b>335,591.51</b>	.
and disallowed in the amount of	\$	-	.
A warrant was ordered drawn on the General Fund in the amount of			<b>\$ 335,591.51</b>
<b>GENERAL FUND</b>			
AFLAC	Withholdings/Insurance		\$2,639.50
Ameritas Life Insurance/Retirement	Withholdings/Retirement		\$15,856.86
Ameritas Life Insurance/Dental	Withholdings/Insurance		\$2,714.94
Blue Cross Blue Shield	Health Insurance Funding		\$1,925.00
Cherry County Health Account	Health Claims Funding		\$36,634.96
EFTPS	Withholdings/Taxes		\$29,573.89
HM Life Insurance Company	Health Insurance Funding		\$11,907.72
AUL Health Benefit Trust	Health Reimbursement Arrangement Funding		\$2,750.00
NE Department of Revenue	Withholdings/Taxes		\$4,428.67
NIRMA	Insurance		\$112,203.00
Eric Scott Law	Clerical Salary/Rent/Telephone/Equipment		\$5,313.50
Vision Service Plan	Withholdings/Insurance		\$523.79
General Fund Payroll	Gross Wages & Salaries		\$145,405.97
	GROSS TOTAL		\$371,877.80
	Adjustment for employees' share of withholdings		(\$36,286.29)

		NET TOTAL	\$335,591.51
Claims were presented in the amount of	\$	200,185.12	.
and disallowed in the amount of	\$	-	.
A warrant was ordered drawn on the Road Fund in the amount of		\$	200,185.12

**ROAD FUND**

AFLAC	Withholdings/Insurance	\$1,530.96
Ameritas Life Insurance/Retirement	Withholdings/Retirement	\$8,486.40
Ameritas Life Insurance/Dental	Withholdings/Insurance	\$1,172.76
Assurity Life Insurance Company	Withholdings/Insurance	\$14.50
Blue Cross Blue Shield	Health Claim Funding	\$880.00
Cherry County Health Account	Health Claim Funding	\$16,994.44
EFTPS	Taxes/Withholdings	\$21,637.72
HM Life Insurance Company	Health Claim Funding	\$5,430.84
Legal Shield	Services	\$101.70
MassMutual	Withholdings/Retirement	\$300.00
AUL Health Benefit Trust	Health Reimbursement Arrangement Funding	\$1,300.00
NE Department of Revenue	Taxes/Withholdings	\$3,633.51
NIRMA	Insurance	\$66,341.00
Vision Service Plan	Withholdings/Insurance	\$193.37
Road Fund Payroll	Gross Wages & Salaries	\$97,326.67
	GROSS TOTAL	\$225,343.87
	Adjustment for employees' share of withholdings	(\$25,158.75)
	NET TOTAL	<b>\$200,185.12</b>

Claims were presented in the amount of	\$	5,202.56	.
and disallowed in the amount of	\$	-	.
A warrant was ordered drawn on the Visitors Promotion Fund in the amount of		\$	5,202.56

**VISITORS PROMOTION FUND**

AFLAC	Withholdings/Insurance	97.37
Ameritas Life Insurance/Retirement	Withholdings/Retirement	\$512.77
Ameritas Life Insurance/Dental	Withholdings/Insurance	\$56.46
EFTPS	Taxes/Withholdings	\$903.67
NE Department of Revenue	Taxes/Withholdings	\$118.84
Vision Service Plan	Withholdings/Insurance	\$31.84
Visitors Promotion Fund Payroll	Gross Wages & Salaries	\$4,557.98
	GROSS TOTAL	\$6,278.93
	Adjustment for employees' share of withholdings	(\$1,076.37)
	NET TOTAL	<b>\$5,202.56</b>

Claims were presented in the amount of	\$	7,798.54	.
and disallowed in the amount of	\$	-	.
A warrant was ordered drawn on the Health Claims Fund in the amount of		\$	7,798.54

**HEALTH CLAIMS FUND**

Cherry County Clerk	Health Insurance Claims	\$7,798.54
	TOTAL	<b>\$7,798.54</b>

Claims were presented in the amount of	\$	11,497.87	.
and disallowed in the amount of	\$	-	.
A warrant was ordered drawn on the Emergency Management Fund in the amount of		\$	11,497.87

**EMERGENCY MANAGEMENT FUND**

Ameritas Life Insurance/Retirement	Withholdings/Retirement	\$754.23
Ameritas Life Insurance/Dental	Withholdings/Insurance	\$112.92

Blue Cross Blue Shield	Health Claim Funding	\$110.00
Cherry County Health Account	Health Claim Funding	\$2,835.92
EFTPS	Taxes/Withholdings	\$1,309.62
HM Life Insurance Company	Health Claim Funding	\$845.40
AUL Health Benefit Trust	Health Reimbursement Arrangement Funding	\$200.00
NE Department of Revenue	Taxes/Withholdings	\$195.78
Vision Service Plan	Withholdings/Insurance	\$31.84
Emergency Management Fund Payroll	Gross Wages & Salaries	\$6,704.28
	GROSS TOTAL	\$13,099.99
	Adjustment for employees' share of withholdings	(\$1,602.12)
	NET TOTAL	<b>\$11,497.87</b>

At 2:47 p.m., with no further business to come before the Board, Chairman DeNaeyer declared the meeting adjourned.

***These minutes are not the official record and may be corrected. A copy of the approved, official minutes is available to the public in the Cherry County Clerk's Office.***

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## BOARD OF CORRECTIONS MINUTES

### June 27, 2023

The Cherry County Board of Commissioners convened as a Board of Corrections on June 27, 2023 in the Cherry County Commissioners Meeting Room of the Cherry County Courthouse, as per notice published June 14, 2023 in the Valentine Midland News, with the agenda being on file in the office of the County Clerk. The meeting was called to order at 1:18 p.m. by Chairman DeNaeyer. Roll call was taken. Present for the meeting were Cherry County Commissioners Martin DeNaeyer, Nina Nelson, Mike McConaughey, Cherry County Clerk Brittny Longcor, and Cherry County Justice Center Administrator Sharon Hesse. The Open Meetings Act Poster was acknowledged by Chairman DeNaeyer.

The Board and Administrator Hesse reviewed job applications received. The recent jail inspection, staff scheduling, and staff census were briefly discussed.

At 1:35 p.m. Chairman DeNaeyer declared the meeting adjourned.

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## BOARD OF EQUALIZATION MINUTES

### June 27, 2023

The Cherry County Board of Commissioners convened as a Board of Equalization on June 27, 2023 in the Cherry County Commissioners Meeting Room of the Cherry County Courthouse, as per notice published June 14, 2023 in the Valentine Midland News, with the agenda being on file in the office of the County Clerk. The meeting was called to order at 2:00 p.m. by Chairman DeNaeyer. Roll call was taken. Present for the meeting were Cherry County Commissioners Martin DeNaeyer, Nina Nelson, Mike McConaughey, Cherry County Clerk Brittny Longcor, and Cherry County Treasurer Kathy Hammond. The Open Meetings Act Poster was acknowledged by Chairman DeNaeyer.

Treasurer Hammond presented an Application for Exemption from motor vehicle taxes by qualifying nonprofit organizations. McConaughey moved and DeNaeyer seconded to approve the Application for Exemption from Berean Bible Church Lakota Mission Department for a 1986 Chevrolet Bus and a 2014 Chevrolet Van. Roll call vote: Aye – McConaughey, Nelson, DeNaeyer. The motion carried.

At 2:04 p.m. Chairman DeNaeyer declared the meeting adjourned.

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