

CHERRY COUNTY: Applications are being accepted for a full-time, administrative position in the Cherry County Treasurer's Office. Duties will include, but not limited to the following: assist the public with various vehicle transactions, process and collect real estate and personal property taxes, and secretarial & reception activities of the office. This position requires basic accounting, computer, record keeping, and organizational skills. Accountability and excellent public relations skills are essential. Experience is preferred, but a willingness and aptitude to learn may be substituted. This position is eligible for insurance, retirement, and paid time-off benefits. Applications are available in the Cherry County Treasurer's Office, Cherry County website or requested by email treasurer@cherrycountyne.gov. Applications can be submitted in person or by mail to Cherry County Treasurer, PO Box 290, Valentine, NE 69201. Application period will be open until position is filled.